

**INDIAN INSTITUTE OF FOREIGN TRADE**  
**B 21 QUTAB INSTITUTIONAL**  
**AREANEW DELHI 110 016**  
Website: [www.iift.edu](http://www.iift.edu)

Admin.1(21)/ILL/2021-22

Date: 26/07/2021

**Sub: Bids for procurement and commissioning of Internet Lease Line (ILL)  
Services through Fibre Cable for IIFT, New Delhi.**

Dear Sir/Madam,

1. Indian Institute of Foreign Trade (IIFT) is a Deemed to be University under the administrative control of Ministry of Commerce & Industry, Govt. of India.
2. The Institute invites sealed bids for providing **two numbers** of 250 mbps (1:1) Internet Lease Line (ILL) through Fibre Cable, one each from different class 'A' / UASL Internet Service Providers, registered in India (certificate need to be attached), under terms and conditions given in Tender Document.
3. The bid should be submitted along with DD in favour of "**Indian Institute of Foreign Trade**" payable at "**New Delhi**" for Rs.200/- towards the cost of Tender Document. The tender can be downloaded from IIFT website [www.iift.edu](http://www.iift.edu) and it can also be downloaded from CPP Portal <https://eprocure.gov.in/eprocure/app> free of cost.
4. The technical and financial bids should be sealed by the bidder in separate envelopes duly super-scribed and both these sealed envelopes are to be put in a bigger envelope which should also be sealed and duly super-scribed.
5. The Technical bids will be evaluated by the Technical Bid Evaluation Committee duly constituted by IIFT, New Delhi. Financial bids of only the technically accepted offers shall be opened before the successful bidders. Following schedule will be observed in this regard:
  1. Last date for submission of bid documents: 10/08/2021 at 05.00PM
  2. Date of opening of technical bids: 11/08/2021 at 12.00PM
  3. Date of evaluation of Financial Bids: 13/08/2021 at 12.00PM

Thanking you,

Yours faithfully,

**Section Officer(Admin)**  
Indian Institute of Foreign Trade  
B-21, IIFT Bhawan,  
Qutab Institutional Area,  
New Delhi-16.  
011-39147322

## INDIAN INSTITUTE OF FOREIGN TRADE

Indian Institute of Foreign Trade (IIFT) is a Deemed to be University under the administrative control of Ministry of Commerce & Industry, Govt. of India.

2 The Institute invites sealed bids for providing **two numbers** of 250 mbps (1:1) Internet lease Line (ILL) through Fibre Cable, from class 'A' / UASL Internet Service Providers, registered in India (certificate need to be attached), on following terms and conditions:-

### Terms and Conditions

- a) The prescribed tender document consisting of (i) Technical Bid and (ii) Financial Bid, sealed separately in two different envelopes, superscribing "**Technical Bid**" and "**Financial Bid**", as the case may be and placed in a duly sealed big single envelop superscribing "**Bid for ILL Services for IIFT, New Delhi**" may be submitted in the name of Section Officer (General Admn.), at the Main Gate, Indian Institute of Foreign Trade, B-21, Qutab Institutional Area, New Delhi- 110016 by 5.00 p.m on 10/08/2021. The bids may be sent through post also so as to reach at the aforesaid address by 5.00 p.m of due date.
- b) The bidder shall provide at least three customer references to whom similar services are being provided during last one year with their contact details.
- c) Financial Bids will be opened only of those bidders, who will qualify on the basis of technical bids. Institute's decision, in this regard would be final.
- d) Rates must be quoted only in the prescribed format of Financial Bid as attached.
- e) The Institute at its discretion may award the contract for providing ILL services of 250 Mbps (1:1) to two different ISPs through Fibre Cable. The Institute decision in this regard would be binding on all bidders.
- f) Successful bidder(s) shall be required to install and operationalize the link within 15 days of award of contract, failing which the bank guarantee will be forfeited. The Institute may also take action as it deems fit against such firm(s).
- g) Payment shall be released at the end of every three month of services subject to the services being found satisfactory to be certified by the authorized IIFT personnel.
- h) The Institute reserves the right to reject any or all bids without assigning any reasons whatsoever.
- i) Minimum Contract Period is one year, which may be extended on mutually agreed terms and conditions. However, if the services are found not to be satisfactory, contract may be terminated by giving 60 days notice by IIFT, New Delhi.
- j) **The estimated cost of the Tender:** The Tender value is estimated to be Rs. 9.50 Lakhs.
- k) **Earnest Money Deposit:** As per the Ministry of Finance, Department of Expenditure an amendment to GFR Rule 170 vide Office Memorandum No. F.9/4/2020-PPD dated 12/11/2020, the bidders are requested to submit a

Declaration instead of Bid Security. The declaration format at Annexure-III.

- l) **Performance Bank Guarantee:**The successful bidder must submit a Performance Bank Guarantee for an amount equivalent to 3% of the order value. It can be deposited in the form of Demand Draft or Bank Guarantee with validity period beyond 60 days of the completion of the contract period.
- m) **Force Majeure:** (a)In case of any situation, incident or any other act of god which is beyond the control of the agency happened and the agency foresee a delay in accomplishing the Scope of Work, such incident to be immediately reported to the Institute with a request, with proper justification for the expected interruption and duration, for extension of the date of submission maximum for 1 week time.  
(b) IIFT has the full right to decide the request under Force Majeure based on the factual situation.
- n) **Liquidated Damage:** 2 % per week of delay subject to a maximum of 5% of the order value will be levied for delay in execution of the contract. If the delay is go indefinitely IIFT will decide the liquidated damage caused to the Institute.

Sealed bids in the manner prescribed above may be sent in the name of Section Officer (General Admn.) and deposited / dropped in the tender box kept at the Main Gate, B-21, Indian Institute of Foreign Trade (IIFT), Qutub Institutional Area, New Delhi - 110016 on or before 5.00 PM on 10/08/2021.

3. Important Documents to be attached along-with the technical bid:
  - a) Certificate of Class-A / UASL Internet Service Providers Internet Service Provider registered in India.
  - b) The EMD declaration as per Annexure-III.
  - c) Three customer references with contact details.
  - d) Technical and Financial Bids in the format prescribed in Annexure-I and Annexure -II respectively, sealed separately.

**Technical Bid**

1. Name of the Bidder/ISP:
2. Address of the Bidder/ISP:
3. Contact Details of the Bidder/ISP:
  - (a) Name of the Authorized Person:
  - (b) Tel. No. with STD(O)
  - (c) (Fax) :
  - (d) Mobile No.:
  - (e) Email Id:
  - (f) Website :
4. Details of Bidder/ISP's bank:
  - (i) Name of theBank:
  - (ii) Address of theBranch:
  - (iii) A/C No. of the ISP:
5. Registration and incorporation particulars of Bidder/ISP:  
(Please attach copies of the relevant documents/certificates)
6. Certificate of Registration in India, as Class 'A' / UASL ISP: to be attached
7. CST/VAT registration no./Excise Duty registration no./TINregistration no./GSTIN registration (Please attach copies of the relevant documents/certificates)
8. Permanent Income Tax Number  
(Attach copy of the PANCard)
9. Details of qualitycertification:  
(Please attach copies of the relevant documents/certificates)
10. Details of license (s) obtained by the Bidder/ISP  
(Please attach copies of the relevant documents/certificates)
11. IIFT has its own AS Number and IP set allotted by APNIC, hence no IPs are required from ISP apart from the IP address required for the WAN port address. The ISP is required to quote for 250 mbps (internet lease line). Any CPE device required shall have to be provided by the ISP for which no additional charges shall be paid byIIFT.
12. The ISP shall be required to provide services for Multi homing, DNS, reverse DNS, route updates as required by the Institute. The ISP should not be blocking any port or traffic on its firewall except for the guidelines issued by Government ofIndia.

13. The ISP should be capable of providing the following:

S. N.	Item	Desired	Offered (Yes/No)	Remarks
1	Full/Partial/Default IP routes	Required		
2	Service uptime including last mile connectivity	99.5%		
3	Last mile connectivity Interface	Fast Ethernet		
4	Last Mile connectivity Media	Ring Fiber / Redundant Copper		
5	Throughput commitment	100%		
6	Dedicated Tech Support/NOC	Required		
7	Maximum International Latency	300 ms		
8	Interconnect with NIXI	Direct or through upstream ISP		

You are required to indicate the availability of each of the services as mentioned above as part of your offering. Any deviation of services offered by you as compared to the above list should be specified clearly in the remarks column. You are also required to mention the responsibility of IIFT clearly for the services being offered.

14. Apart from the regular services as mentioned above, you are requested to mention on the following on-time services:-

- a. Set up time required from the date of PO to go live and
- b. Any other one time activity

15. It is certified:

- (i) That I/We have gone through and understood the technical specifications given in the Tender Notice
- (ii) I/We hold Class-A / Class-B License (Strike off which is not relevant), a copy of which is attached.
- (iii) I/We have submitted copies of PAN Card, Service Tax No., Income Tax Returns & Balance sheets of financial years 2016-17 and 2017-18.
- (iv) I/We have single Toll Free number/Helpdesk to provide 24X 7 customer supports in Delhi/NCR Region.
- (v) I/We have not been blacklisted by any Government organization/PSU during last five years
- (vi) That the terms and conditions given in the tender notice are acceptable to me/us.
- (vii) That the information furnished by me/us is true and correct.

Date:

Name & Address of Bidder/ISP  
Signature & Seal of Bidder/ISP

**Financial Bid**

S. No.	Size of the bandwidth	One time charges (Rs.)	Annual charges of bandwidth	Other recurring charges (if any)	Total Charges (incl. taxes)
1.	ILL 250 mbps (1:1) through Fibre Cable				

***Note: Prices shall be quoted by bidders inclusive of all taxes and levies.***

**It is certified:**

That I/We have gone through and understood the contents of the Tender Notice. Terms and conditions given in the tender notice are acceptable to me/us.

Name of the bidder:-

Contact Number:-

Address:-

Signatures and seal of the bidder:-

**Declaration for Bid Security**

I \_\_\_\_\_ Son/ Daughter/ Wife of \_\_\_\_\_ on behalf of the \_\_\_\_\_(Name of Company) do hereby declare that if we withdraw or modify our bids for the Tender during the period of validity, or if we are awarded the contract and we fail to sign the contract, or to submit a performance security before the deadline defined in Tender, we will be suspended for a period of 1 year from being eligible to submit Tender /Proposal for contracts with IIFT.

Name

Company

Signature with Seal